

File Name	Admission Policy - The SOBHA Academy
Reference	SKT - TSA POLICY - I - 001
Date	12-05-2025

1. Introduction

The selection of students plays a vital role in shaping The SOBHA Academy (TSA) into a centre of educational excellence. With an abundance of schools in Kerala but few offering transformational learning, TSA seeks to uphold the founder's vision by ensuring a fair, transparent, and inclusive admission policy that empowers deserving female students from underprivileged backgrounds.

This policy defines the principles and eligibility framework for all admissions to TSA beginning with the academic year 2025–26. Admissions are strictly open only to students residing in the three selected panchayats of Vadakkencherry, Kizhakkenchery, and Kannambra. Any changes to this policy shall be made only by the Trust Board. TSA reserves the right to deny or withdraw admission at any stage if the applicant or their family is found to be in violation of eligibility conditions or institutional expectations.

2. Purpose

This policy aims to:

- Enable the Academy to admit students from the three selected panchayats of Vadakkencherry, Kizhakkenchery, and Kannambra in a systematic and transparent manner.
- Clearly define eligibility and application requirements.
- Ensure that the selection process remains aligned with the Academy's vision and standards.
- Provide consistency and fairness in all admissions-related decisions.

3. Vision

This policy supports TSA's vision of fostering an inspiring and holistic learning environment. The school strives to nurture confident and compassionate global citizens who are equipped with the knowledge and skills to create extraordinary futures.

4. Policy Guidelines

4.1 General Eligibility

- Only female students are eligible.
- The student must meet the age criteria set by CBSE or the Government of Kerala.
- Primary intake is for Lower Kindergarten (LKG).
- Admissions to other classes are subject to seat availability and academic entry requirements.

4.2 Panchayat Residency Requirement

- Only permanent residents of the three selected panchayats of Vadakkencherry, Kizhakkenchery, and Kannambra are eligible for admission.
- Applications from families residing outside these areas will not be accepted.
- Residency must be proven through inclusion in the latest Voter's List and supported by any of the following:
 - o Aadhar card
 - o SSLC certificate
 - o Ration card
 - o Driving license or passport
- Any misrepresentation or falsification of address or documents will result in immediate disqualification or withdrawal of admission.

4.3 Financial Eligibility

- Admissions are limited to students from low-income households with no income-generating assets.
- Eligibility is determined using the Deprivation and Aspiration Index, which includes:
 - o Household income and liabilities
 - o Daily expenses and savings
 - o Educational and social background
- Verification will be conducted by the Social Empowerment Department (SED) through field visits.
- False declarations may lead to revocation of admission at any stage.

4.4 Parental Conduct

- Both parents/guardians must submit a Police Clearance Certificate (PCC).
- Families must be free from alcoholism, substance abuse, or criminal activity.
- If the school receives reliable information at any stage that a parent engages in any disqualifying behaviour, especially alcoholism, TSA reserves full discretion to withdraw the child's admission without discussion or appeal.

4.5 Health and Fitness

- Students must be physically and mentally fit to attend school regularly and participate in the curriculum.
- Medical fitness will be determined by Sobha Health Care and the Guidance & Motivation Department.

- TSA is not obliged to admit students who require long-term or specialised care beyond the school's infrastructure or capabilities

4.6 Family and Sibling Admissions

- A maximum of two children per family may be admitted.
- Sibling admission is subject to independent evaluation and not automatic.
- Factors considered include the elder sibling's academic and behavioural record and family cooperation with school norms.

4.7 Academic Progression

- Admission to KG includes a built-in exit clause.
- Promotion to higher classes depends on:
 - Academic performance
 - Discipline and school readiness
 - Parent-school collaboration
- Admission to other classes will be considered only if:
 - A vacancy exists
 - The applicant meets all eligibility requirements
 - The applicant scores above the benchmark in the admission test

4.8 Application Process

- Applications are accepted free of cost and only during publicly notified admission periods.
- Sobha staff may apply for their children only if all admission criteria are fully met.
 - This includes permanent residency in one of the three selected panchayats, financial eligibility, medical fitness, and parental conduct.
 - No exemptions or preferences will be granted on the basis of employment or internal affiliation.
- Applications from the Young Mothers Programme must be submitted through their designated manager.
- Late, incomplete, or unauthorised applications will not be processed under any circumstances.

4.9 Selection Process and Draw

- If eligible applications exceed available seats:
 - A public draw of lots will be conducted in a transparent manner.
 - A waiting list of 5 families will be maintained for the same academic year.
- The school reserves the right to reject any application at its discretion.

- The outcome of the draw or selection process is final and not open to negotiation or appeal.

5. Compliance and Final Authority

This policy is binding on all applicants and their families.

- The final decision on admission lies with the Principal and Trust Board.
- Any breach of the criteria—whether during application or after enrolment—may result in immediate withdrawal of admission.
- No correspondence, legal challenge, or third-party intervention will be entertained in such matters.
- This policy will be reviewed every two years or earlier if necessary by the Trust Board.

6. Document Control

VERSION	DATE	DESCRIPTION OF CHANGE	APPROVED BY
1.0	12/05/2025	Initial Formalisation	Trust Board