The SOBHA Academy

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Librarian

Hiring organization
The SOBHA Academy

Date posted
November 20, 2025

Description

The Librarian will manage the school’s library operations, promote a strong reading culture, and support students and teachers with academic resources. This role involves maintaining both physical and digital collections, assisting with research, and organizing literacy-based programs that enhance learning outcomes.

Responsibilities

- Manage cataloging, classification, issuance, and return of books and learning materials.
- Maintain a well-organized library environment that encourages reading and research.
- Assist students and teachers in locating books, references, and digital resources.
- Curate age-appropriate reading lists and recommend learning materials.

Qualifications

- Bachelor’s or Master’s degree in Library Science (B.Lib / M.Lib).
- Prior experience working in a school or educational institution preferred.
- Strong organizational and cataloging skills.